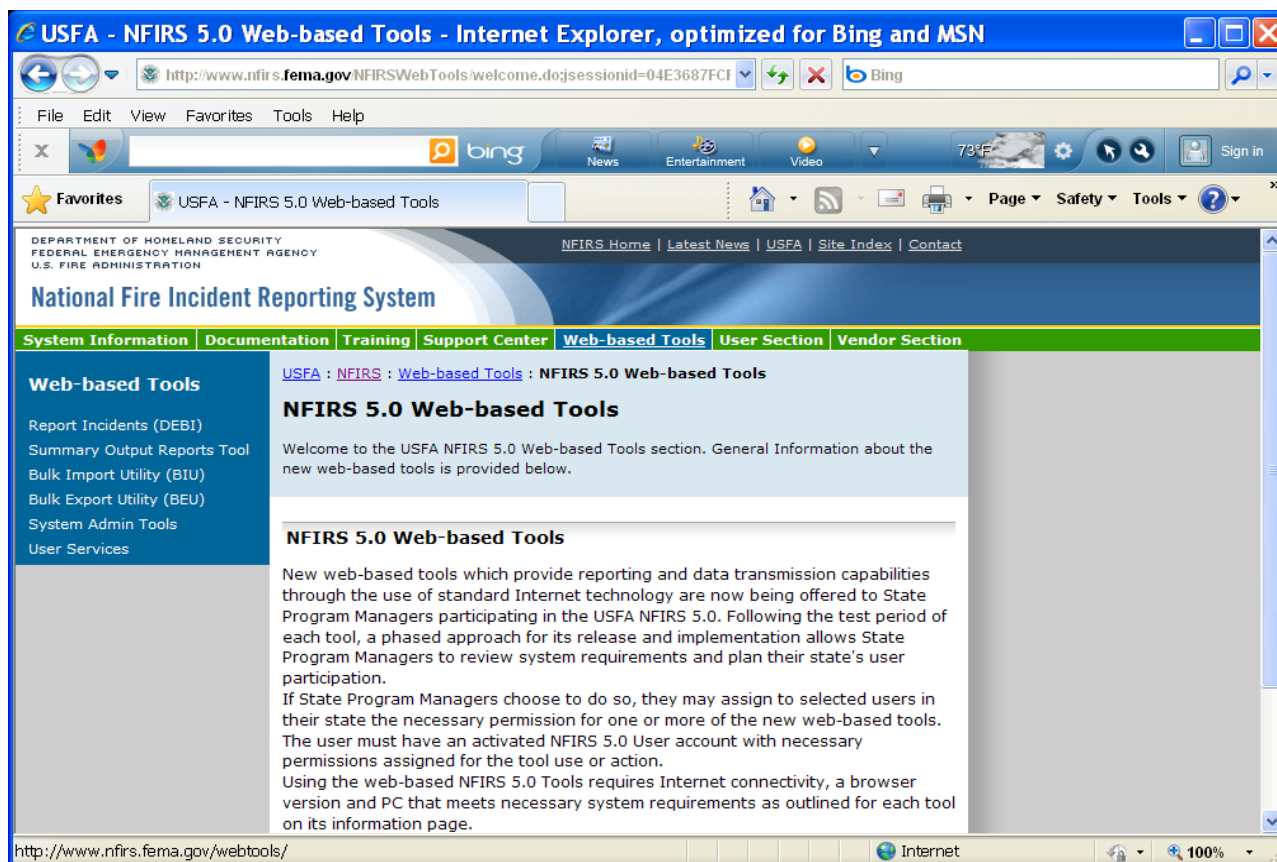


CREATING A SUMMARY by INCIDENT REPORT

Go to web page [NFIRS.fema.gov](http://www.nfirs.fema.gov)



The screenshot shows the Internet Explorer browser window displaying the USFA - NFIRS 5.0 Web-based Tools page. The address bar shows the URL <http://www.nfirs.fema.gov/NFIRSWebTools/welcome.do;jsessionid=04E3687FCF>. The page header includes the Department of Homeland Security, Federal Emergency Management Agency, and U.S. Fire Administration. The main navigation menu includes System Information, Documentation, Training, Support Center, Web-based Tools, User Section, and Vendor Section. The left sidebar lists Web-based Tools: Report Incidents (DEBI), Summary Output Reports Tool, Bulk Import Utility (BIU), Bulk Export Utility (BEU), System Admin Tools, and User Services. The main content area is titled "NFIRS 5.0 Web-based Tools" and contains the following text:

Welcome to the USFA NFIRS 5.0 Web-based Tools section. General Information about the new web-based tools is provided below.

NFIRS 5.0 Web-based Tools

New web-based tools which provide reporting and data transmission capabilities through the use of standard Internet technology are now being offered to State Program Managers participating in the USFA NFIRS 5.0. Following the test period of each tool, a phased approach for its release and implementation allows State Program Managers to review system requirements and plan their state's user participation.

If State Program Managers choose to do so, they may assign to selected users in their state the necessary permission for one or more of the new web-based tools. The user must have an activated NFIRS 5.0 User account with necessary permissions assigned for the tool use or action.

Using the web-based NFIRS 5.0 Tools requires Internet connectivity, a browser version and PC that meets necessary system requirements as outlined for each tool on its information page.

Click on "Web-based tools", then in the blue box on the left side of the page click on "Summary Output Reports Tool".



The screenshot shows the Internet Explorer browser window displaying the National Fire Incident Reporting System - Login page. The address bar shows the URL <https://reporting.nfirs.fema.gov/NFIRSReportsSI/jsp/authentication/login.js>. The page features the U.S. Department of Homeland Security logo and the title "Fire Incident Reporting System". The login form includes the following fields:

- User State:
- Username:
- Password:

A "Submit" button is located below the password field. Below the login form, there are links for "Privacy/Important Notices", "USFA", and "Contact Us". The footer text reads: "An official web site of the Department of Homeland Security, U.S. Fire Administration, 16825 S. Seton Ave., Emmitsburg, MD 21727, NFIRS Support Center: (888) 382-3827, Built on: 05/12/2011 03:35 PM".

Log in using your NFIRS username and password

National Fire Incident Reporting System - Reporting Tool - Internet Explorer, optimized for Bing ...

https://reporting.nfirs.fema.gov/NFIRSReportsSI/reporting/reportHome.act

File Edit View Favorites Tools Help

bing News Entertainment Video 65°F Sign in

National Fire Incident Reporting System - Re...

Department of Homeland Security
Federal Emergency Management Agency
U.S. Fire Administration

OMB no: 1660-0069 Expiration Date: 07/31/2012 Logout

National Fire Incident Reporting System

State: NM Fire Department: New Mexico Username: NEW MEXICO

Reporting Menu
[Available Reports](#)
[Completed Reports](#)
[Requested Reports](#)
[My Recent Reports](#)

Available Report Types

In order to view sample reports in PDF form you must first have a PDF viewer installed. Such a viewer is available from [Adobe](#)

Available Reports

Report Name	Report Description	Report Category	Sample Report
Civilian Casualties	The Civilian Casualties report summarizes the user's choice of either injuries or fatalities involving civilians. The report breaks down the numbers into five graphs: by property use, by incident type, total injuries, fire incidents, and non-fire incidents. The last three graphs are grouped using a user-chosen time period including the day of the week, day of the month, the hour of the day, month of the year, quarter of the year, week of the month, or week of the year.	Casualty Reports	
Data Inventory By FDID	The Data Inventory by FDID report summarizes incident data within a given alarm date range by presenting a table for each selected fire department that provides counts of various incident modules broken down by incident validity, original incident data version, and incident publication state.	Fire Reports	
Data Quality	The Data Quality report quantifies the quality of reported incidents.	Management	

Done Internet 100%

In the "Available Reports" scroll down till you find the report named "Summary by Incident Type" click on that link.

National Fire Incident Reporting System - Reporting Tool - Internet Explorer, optimized for ...

https://reporting.nfirs.fema.gov/NFIRSReportsSI/criteria/viewsumm

File Edit View Favorites Tools Help

bing News Entertainment Video 74°F Sign in

National Fire Incident Reporting System - Re...

State: NM Fire Department: New Mexico Username: NEW MEXICO

Reporting Menu
[Available Reports](#)
[Completed Reports](#)
[Requested Reports](#)
[My Recent Reports](#)

Summary by Incident Type

Parameters

From Date: To Date:

Incident Status: Version: Release Status:

Include Individual FDID Reports

(+) Ad hoc Filters

FDID Selection

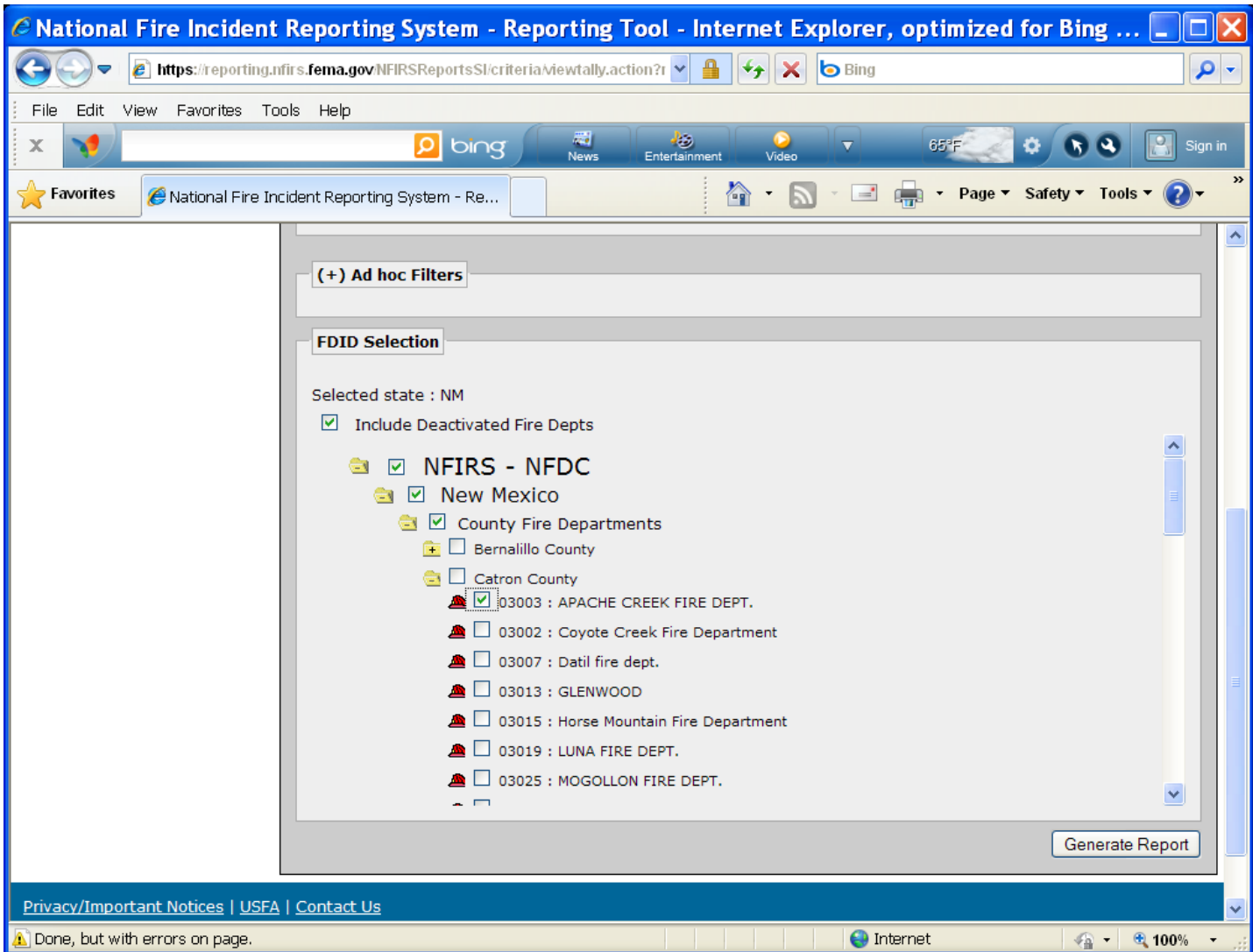
Selected state : NM

Include Deactivated Fire Depts

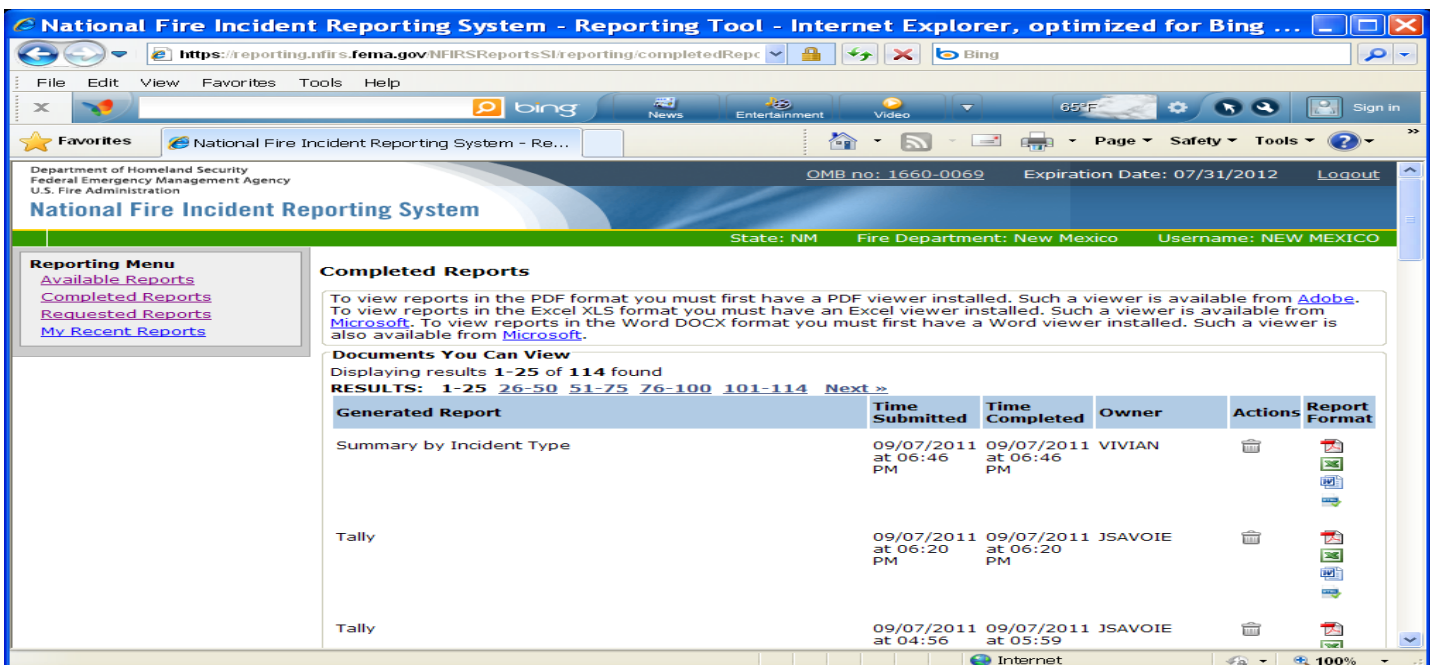
NFIRS - NFDC

Done Internet 100%

1. Choose your date range
2. Select "All" for Incident Status, Version and Release Status by clicking on the drop down arrow



In the FDID Section make sure you have a check next to NFIRS – NFDC, New Mexico and your department name. If you are a municipal department you will not see the County option as you do above rather only your department name under your state. Once all options have been picked click on the “Generate Report” button on the bottom right corner.



Give the system about 3 minutes or so and then scroll back to the top and click on “Completed Reports “on the left side. In this page you will find your report in a .pdf format and will be able to print it. This report should be 2 pages long.